LETTER OF AUTHORITY

To: Customer Services, Ryanair DAC ('Ryanair')
Date:

Dear Sir/Madam,

I confirm that I have already been refunded in full by_____* (OTA) in respect of the flight identified below, and enclose proof of that refund (e.g. an email from the OTA confirming the refund and the amount refunded). I confirm that I have signed this letter of authority solely to enable the OTA to claim a refund from Ryanair in respect of the below flight. I also confirm that as of the above date I have received a full refund in the amount of_____** from the OTA. I understand that Ryanair is only required to refund the amounts paid to Ryanair in respect of my booking and that the OTA may have charged me amounts above and beyond the cost of my Ryanair booking.

I understand that I could have claimed my refund directly from Ryanair using Ryanair's validation process (https://onlineform.ryanair.com/ie/en/contact-us-ota), but I have opted instead for the OTA to claim a refund for me. I understand the importance of my having received my full refund from the OTA in advance of Ryanair transferring any refund to the OTA, as Ryanair cannot guarantee that the OTA would remain solvent or pass on the refund to me. I also understand that by signing this form, I have waived in law my right to a direct refund from the airline.

I confirm that I am entitled to deal with the refund of this booking on behalf of all passengers on the booking. Should Ryanair receive queries from other passengers on the booking regarding the refund, I authorize Ryanair to confirm that any refund due is being processed to the OTA on my authority.

I confirm that Ryanair may process the refund request submitted by the OTA and, where the processing of the claim involves the payment of monies, may release the monies directly to the OTA. I authorize the OTA to handle my refund at my own risk.

I acknowledge that Ryanair has no obligation to co-operate or deal with any OTA, whether on my (or any other person's) behalf, other than for the sole and limited purpose of processing this refund claim. Ryanair's acceptance of this (and any other) refund claim from the OTA is on a temporary and exceptional basis only, and is strictly without prejudice to all presentor future rights or entitlements, or claims or proceedings, that Ryanair may have against the OTA (or any other OTAs).

Details are as follows:

Name of Customer	
Address of Customer	
Email Address of Customer	
Booking Reference	
Date of Disrupted Flight	
Amount of Refund	

The details of the OTA are as follows:

Name of OTA	
Address of OTA	

I enclose a copy of an official ID which contains my signature.

Signed   : _____

Printed Name   : _____

Date   : _____

Enclosed: copy of official ID containing signature (passport/driving licence etc.) and proof of refund from OTA (e.g. an email from the OTA confirming the refund and the amount refunded)
*Insert name of OTA.
** Insert amount of refund received from the OTA.